



OREGON DEPARTMENT OF ENVIRONMENTAL QUALITY  
UNDERGROUND STORAGE TANK PROGRAM  
**CHANGE OF UST PERMITTEE, TANK OWNER AND/OR PROPERTY OWNER**  
**APPLICATION FORM AND**  
**AQ Transfer (of ownership) Application Form**  
----- **Instructions** -----

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**STEP 1** – Review the eligibility criteria for each of the five options below.

**STEP 2** – Select the option where you are able to say yes to all of the listed eligibility criteria.

**STEP 3** – Follow the instructions for your selected option.

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### Option 1

#### Eligibility Criteria:

- My facility is located in any Oregon county, except Lane County.
- My facility has an UST operating certificate.
- My facility has an Air Quality Gasoline Dispensing Facility Permit
- There is a change in UST permittee or UST property owner, **but not UST tank owner or AQ permittee.**

#### Instructions:

- Fill out form *To Modify Tank Owner, Permittee or Property Owner Information Only*
  - UST permit modification application fee (payable to DEQ) = \$75
  - Mail form and application processing fee to: DEQ, Attn: Revenue Section  
811 SW 6<sup>th</sup> Avenue  
Portland, OR 97204
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### Option 2

#### Eligibility Criteria:

- My facility is located in any Oregon county, except Lane County.
- My facility has an UST operating certificate.
- My facility has an AQ Gasoline Dispensing Facility Permit
- There is **a change in UST tank owner and AQ permittee** and may be a change in UST permittee or UST property owner.

#### Instructions:

- Fill out form *To Modify Tank Owner, Permittee or Property Owner Information Only*
  - Fill out *Transfer Application for Air Contaminant Discharge Permit*
  - AQ permit transfer application fee (payable to DEQ) = \$360 (**NOTE: a portion of the AQ fee will be used to pay the UST fee of \$75 – pay only the AQ fee**)
  - Mail both forms and application processing fees to: DEQ, Attn: Revenue Section  
811 SW 6<sup>th</sup> Avenue  
Portland, OR 97204
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### Option 3

#### Eligibility Criteria:

- My facility is located in any Oregon county.
- My facility has a current UST operating certificate.
- My facility **is not** an AQ Gasoline Dispensing Facility.
- There is a change in UST tank owner, UST permittee or UST property owner.

#### Instructions:

- Fill out form *To Modify Tank Owner, Permittee or Property Owner Information Only*
  - UST permit modification application fee (payable to DEQ) = \$75
  - Mail form and application processing fee to:       DEQ, Attn: Revenue Section  
811 SW 6<sup>th</sup> Avenue  
Portland, OR 97204
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### Option 4

#### Eligibility Criteria:

- My facility is located in Lane County.
- My facility has an UST operating certificate.
- My facility has an AQ Gasoline Dispensing Facility Permit from the Lane Regional Air Protection Agency.
- There is a change in UST tank owner, UST permittee or UST property owner.

#### Instructions:

- Fill out form *To Modify Tank Owner, Permittee or Property Owner Information Only*
  - UST permit modification application fee (payable to DEQ) = \$75
  - Mail form and application processing fee to:       DEQ, Attn: Revenue Section  
811 SW 6<sup>th</sup> Avenue  
Portland, OR 97204
  - Contact Lane Regional Air Protection Agency for application to transfer permit at:  
Lane Regional Air Protection Agency       •••• 541-736-1056  
1010 Main Street                               •••• [www.lrapa.org](http://www.lrapa.org)  
Springfield, OR 97477
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### Option 5

#### Eligibility Criteria:

- My facility is located in any Oregon county, except Lane County.
- My facility has only aboveground storage tanks
- My facility has an AQ Gasoline Dispensing Facility Permit
- There is a change in tank owner.

#### Instructions:

- Fill out *Transfer Application for Air Contaminant Discharge Permit*
- AQ permit transfer application fee (payable to DEQ) = \$360
- Mail form and application processing fee to:       DEQ, Attn: Revenue Section  
811 SW 6<sup>th</sup> Avenue  
Portland, OR 97204

**NOTE:** For aboveground tanks located in Lane County, contact Lane Regional Air Protection Agency for application form to transfer a permit (see Option 4 above for contact information).