

State of Oregon
Department of Environmental Quality

Memorandum

To: Telephone Directory Manufacturers

Date: January 18, 2012

From: Michelle Shepperd, Solid Waste Policy and Program Development

Subject: 2011 Telephone Directories Minimum Content Surveys

As 2012 begins it is time once again for submittal of your company's annual minimum recycled content and recycling report.

Compliance with minimum recycled-content standards for telephone directories is required on and after January 1, 1995. The Department began collecting content data from all manufacturers listed in the law for calendar year 1991 to establish baseline information.

Enclosed you will find a copy of ORS 459A.520, reporting forms for calendar year 2011, and a business return envelope for your convenience. The survey for calendar year 2011 is due back to the Department by **March 16, 2012**. An electronic version is available in Word or fillable PDF on the DEQ web site:

www.deq.state.or.us/lq/sw/recovery/mincontent.htm.

If you would like to file electronically, please e-mail shepperd.michelle@deq.state.or.us. If you should have any questions on the reporting forms contact me at 503-229-6724, or toll-free within Oregon, 1-800-452-4011 x6724. Thank you for your cooperation.

TELEPHONE DIRECTORY REPORTING FORM CALENDAR YEAR 2011

Please use this form to report the use of recycled-content in the telephone directories your company published and distributed in the state of Oregon during calendar year 2011. Please also report the recycling opportunities your company provided to Oregon communities during 2011 for telephone directories. Please save a copy of the completed survey for your files and return the survey via email or in the enclosed envelope no later than **March 16, 2012** to:

Attn.: Michelle Shepperd – Land Quality Division
Oregon Department of Environmental Quality
811 SW 6th Avenue
Portland, OR 97204-1390

Please print or type the following information:

Company: _____
Contact Person: _____
Address: _____
City, State, Zip Code: _____
Phone: _____ **Fax:** _____

REQUEST FOR CONFIDENTIALITY

The Department recognizes the information you provide in answering questions 1, 2, 5 and 7 as proprietary and will treat this information as confidential. Although answering questions 1, 2, 5 and 7 is voluntary, this information is needed to help DEQ understand the status of telephone directory recycled-content and recycling in Oregon. If you want to request confidentiality for questions 1, 2, 5 and 7, please sign the form below before returning the reporting forms to the Department.

I hereby request that information provided in answering question 1, 2, 5 and 7 be held as confidential and exempt from public disclosure under ORS 192.502(3). I understand that the DEQ has obligated itself to honor this request for confidentiality to the full extent allowed by law.

Signature

Title

Print Your Name

Date

6. Please list the Oregon communities you worked with during calendar year 2011 to provide telephone book recycling opportunities. In a brief narrative, include information such as education and promotion activities and, if possible, volumes collected. Use this sheet or attach another sheet(s) as necessary.

7. Identify companies located in the United States to whom you directly sold, shipped, or transferred phone directories. List firm name, city and state, and the amount (weight or numbers) of phone directories sold, shipped, or transferred.

COMPANY NAME	COMPANY LOCATION (City)(State)	Weight or # of Phone Directories
		Tons <input type="checkbox"/> Pounds <input type="checkbox"/> # Directories
		Tons <input type="checkbox"/> Pounds <input type="checkbox"/> # Directories
		Tons <input type="checkbox"/> Pounds <input type="checkbox"/> # Directories
		Tons <input type="checkbox"/> Pounds <input type="checkbox"/> # Directories
		Tons <input type="checkbox"/> Pounds <input type="checkbox"/> # Directories
		Tons <input type="checkbox"/> Pounds <input type="checkbox"/> # Directories
		Tons <input type="checkbox"/> Pounds <input type="checkbox"/> # Directories
		Tons <input type="checkbox"/> Pounds <input type="checkbox"/> # Directories
		Tons <input type="checkbox"/> Pounds <input type="checkbox"/> # Directories
		Tons <input type="checkbox"/> Pounds <input type="checkbox"/> # Directories

MINIMUM RECYCLED CONTENT FOR DIRECTORIES

ORS 459A.520

ORS 459A.520 Minimum recycled content for directories.

(1) On and after January 1, 1995, every directory publisher shall insure that directories distributed in Oregon:

(a) Have a minimum recycled content of at least 25 percent by weight, with no less than 15 percent of the total weight consisting of post-consumer waste, if:

(A) The recycled-content paper is available on the market; and

(B) The recycled-content paper is of the same quality as paper made from virgin material;

(b) Use bindings that do not impede recycling; and

(c) Use inks that do not impede recycling.

(2) For each local jurisdiction where directories are distributed, directory publishers will cooperate with local government agencies to insure that recycling opportunities exist for directories at the same time the directories are distributed provided markets exist for the directories.

(3) The department shall develop a report format and survey directory publishers in Oregon on an annual basis to determine whether the publishers are meeting the requirements under subsections (1) and (2) of this section.

(4) As used in this section, "directory" means a telephone directory that weighs one pound or more for a local jurisdiction in Oregon distributed in this state.