

Instructions for form ASN 6

Notice for Removal of Non-Friable Asbestos

Notification

Oregon asbestos rules require written notification be given to DEQ prior to removing non-friable asbestos (OAR 340-248-0260). Notification must be submitted on DEQ forms and accompanied by the appropriate notification fee if applicable.

Notification deadlines

DEQ must receive an asbestos project notification at least **5 days before starting** an asbestos abatement project. The 5-day advance notification period cannot start until the completed [ASN 6](#) form and notification fee (if applicable) has been received by DEQ. DEQ **will not** send confirmation of receipt of your notification. Keep a copy of the completed notification for your files. Unless notified otherwise, you may begin your project on the scheduled starting date.

Changing information about the project

You must notify DEQ in writing if there are project changes. The simplest way to do this is to mail or fax DEQ a copy of the original notice, highlighting or circling all changes. If you need to fill out a new Form ASN 6 for a revision, be sure all originally revised sections are highlighted or circled for easy identification.

Faxing revisions

If you are a contractor, you **may not** fax original notifications. Non-owner occupants of single family residences must mail original notifications and the appropriate fee to the DEQ Business Office at the address listed below. Non-owner occupants may fax revisions for notifications to one of the numbers listed below.

If sending a revision, circle ALL changes and mail or fax to: Gresham 503-674-5148, Bend 541-388-8283, Medford 541-776-6262, or Salem 503-378-4196.

Fees

Make notification fee checks payable to DEQ and send along with the original notification to:
Department of Environmental Quality
ATTN: Business Office
811 SW Sixth Avenue
Portland OR 97204

Guidelines for filling out the form:

Be sure you fill in all lines that apply to your project. The following are some guidelines:

Revisions: Check "yes" if this is an amendment to a previous notice. Check "no" if this is a new notice.

Project starting and completion dates: The dates you enter must reflect the Advance Notification Period required by Oregon law. DEQ must receive notice of the project 5 days prior to the starting date.

Project site address: Include apartment numbers, building numbers, floor numbers, school names or any other identifying information.

Description of facility, type of asbestos material, quantity and method of removal: Be specific and complete in providing this information (e.g., residential, manufacturing, apartment complex, condo, etc.).

Project Survey: Was a survey performed? Yes or no. Who performed the survey? Give name of person who performed survey.



State of Oregon
Department of
Environmental
Quality

**Air Quality
Asbestos Program**
811 SW 6th Avenue
Portland, OR 97204
Phone: (503) 229-5696
(800) 452-4011
Fax: (503) 229-6762
Contact: Cory Ann Wind
www.oregon.gov/DEQ

*DEQ is a leader in
restoring, maintaining and
enhancing the quality of
Oregon's air, land and
water.*

For more information:
Asbestos Control Section

Gresham
[Susan Patterson](#)
503-667-8414 x55022

Salem
[Dottie Boyd](#)
503-378-5086

Medford
[Steve Croucher](#)
541-776-6107

Coos Bay
[Martin Abts](#)
541-269-2721

Bend
[Frank Messina](#)
541-633-2019

Pendleton
[Tom Hack](#)
541-278-4626

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By: Cory Ann Wind
DEQ 11-AQ-045

Asbestos Abatement Contractor: Give the name, address, telephone number, and CCB registration (if applicable) number of the contractor or person removing the asbestos.

Work shift information: List the days of the week and the hours of the day when asbestos work will take place.

Property Owner: Give the name, address, and phone number of the property owner.

Site Contact: Give the name and phone number of the person to contact regarding the job site.

DON'T FORGET TO SIGN THE FORM!

Accessibility information

DEQ is committed to accommodating people with disabilities. Please notify DEQ of any special physical or language accommodations or if you need information in large print, Braille or another format.

To make these arrangements, contact DEQ Communications and Outreach in Portland at 503-229-5696 or call toll-free in Oregon at 800-452-4011; fax to 503-229-6762; or email deqinfo@deq.state.or.us.

People with hearing impairments may call 711.